

**Independent Oversight Committee (IOC)
Public Meeting Minutes**

Monthly Meeting of District South (Sierra Vista)

Department of Economic Security
Division of Developmental Disabilities
2981 East Tacoma
Sierra Vista, Arizona 85365
Large Conference Room
September 13th, 2018
9:00am- 12:30pm.

Call to Order	Mary Haynes (Interim Chairperson)
Start Time	9:00am
Facilitator	Mary Haynes
Note Taker & Liaison	Jeffrey Yamamoto & Eric Houghtalin (IOC Liaisons)
Attendees	<p>IOC Members Present: Mary Haynes, Margarita Fate, Amy Schroeder, Jerry Regan</p> <p>IOC Members Absent: None</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto, Eric Houghtalin, Donna-Marie Terranova</p> <p>Remote Participants: Leah Gibbs and Ileen Herberg (DDD presenters) Chris Kleminich (ADOA)</p> <p>Number of Public in Attendance: none</p>
Agenda Topics	<p>Call to Order, Welcome and introductions, Approval of minutes, Children’s Rehabilitative Services (CRS) presentation, Arizona Department of Administration (ADOA) update. IOC Liaison updates Call to Public, Adjournment to executive session.</p>

Welcome and Introductions

Committee

Discussion	<p>Mary Haynes called the meeting to order at 9:10 A.M.</p> <p>The Independent Oversight Committee (IOC) members introduced themselves in person. DDD staff members introduce themselves.</p>
-------------------	---

Minutes Approval

Committee

Discussion	Jerry Regan made a motion to approve both the public and executive meeting minutes August 2018. Mary Haynes seconded the motion. Vote was taken, and all were in favor. The motion carried.
-------------------	---

CRS Presentation

Leah Gibbs and Ileen Herberg

Discussion	Leah Gibbs (phone) and Ileen Herberg (phone) : Gave a briefing about changes that are about to occur as of October 2018 to the Children's Rehabilitative Services (CRS). Each member was given a packet with documents and PowerPoint slides to follow. The presenters answered all questions asked during the presentation.
-------------------	---

ADOA Update

Committee

Discussion	Chris Klemnich (phone) : Explained his role with the IOC. He is here to provide guidance and mediation if the IOC and DDD have any disagreements. He offered to answer any questions the committee may have. The Committee: Jerry Regan asked about the change to Independent Oversight Committee (IOC) from Human Rights Committee (HRC). Chris Klemnich answered the question.
-------------------	--

IOC liaison Update

Committee

Discussion	Jeffrey Yamamoto : Introduced Eric Houghtalin , new Division of Developmental Disabilities IOC Liaison. Advised that Eric Houghtalin would be assigned to the Sierra Vista IOC after his training period.
-------------------	--

Committee moves into executive session

Committee

Conclusion	Jerry Regan made a motion to adjourn to executive committee meeting as there was no public was present. Mary Haynes seconded the motion. The committee voted, and the committee adjourned to the executive session. "Committee moves into executive session at 10:23 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."
-------------------	---

Adjournment

Mary Haynes

Conclusion	Next meeting will be held on October 11 th at 9:00AM. at the Sierra Vista location. Meeting adjourned by Mary Haynes @ 10:23AM.
-------------------	---